

## **CALL FOR 2010 NOMINATIONS**

Dear EWGA Seattle Chapter Member:

### **It's Your Turn to Get Involved!**

Yes, it is your turn. We have many capable and willing members who have the skills, the talent, and the desire to lead our Chapter. This is your opportunity to make a positive difference -- do it now! Our Chapter Bylaws call for the membership to elect the Chapter Officers (President, Vice President, Treasurer and Secretary), and for the Officers to appoint the Committee Chairs.

This year we will be electing officers for the following terms of office:

- President: 1 year term
- Vice President: 1 year term
- Secretary: 2 year term

In this email, you will find an overview of the duties of each office and a nominating form. **You can nominate yourself or someone else from the membership** who you feel would be a great asset to our leadership and foster the growth of our Chapter. Our mission is to provide opportunities for women to learn, play and enjoy the game of golf for business and for life. Being a Chapter board member or committee volunteer is a meaningful way to contribute to the Chapter decisions and operations and help carry out our mission. Yes, it takes a commitment, but the reward is tremendous! Please consider making a leadership commitment and complete and return the attached nomination form to [Leadership@ewgaseattle.org](mailto:Leadership@ewgaseattle.org) by **August 15, 2010**.

Many of us joined the organization without knowing anyone in EWGA. The friendships we have made and the lives we have touched have been amazing rewards for such a minimal contribution. I hope you will join us in sharing that experience.

Sincerely,

Sally Dixon  
Chair, Nominating Committee  
EWGA Seattle Chapter, Leadership Chair

## **Duties and Responsibilities of the Officers of the Seattle Chapter Board As defined by the Seattle Chapter Bylaws**

### **President**

The President shall:

- Serve as presiding officer of the Board of Directors
- Set the agenda for meetings of the Board of Directors
- Appoint any special committees as deemed necessary by the Board of Directors
- Ensure Chapter is in compliance with all requirements of the Association Chapter Affiliation Agreement
- Serve as the liaison between the Chapter and Association Headquarters and to the appropriate Sectional Director

### **Vice President**

The Vice President shall:

- Take the place of the President in the event of the unavailability, incapacity, or death of the President
- Perform such other duties as may be prescribed by the Board of Directors or the President with the intention that the Vice President is preparing to serve as a future President of the Chapter
- Assist the President and Committees in implementing the Chapter business plan
- Work closely with the Leadership Chair to ensure a strong volunteer base and that a leadership succession plan is in place

### **Secretary**

The Secretary shall:

- Have custody of, and maintain, all of the corporate records and the Chapter governance documents except the financial records
- Record and distribute the minutes of all meetings of the members and of the Board of Directors
- Send all notices of all meetings
- Be responsible for annual corporation filings with the state, as required
- Perform such other duties as may be prescribed by the Board of Directors or the President

## EWGA Seattle Chapter Nomination Form

***Candidates for Chapter President must have served at least one year as a voting Chapter Board member***

I would like to be considered for the following office:

\_\_\_President    \_\_\_Vice President    \_\_\_Secretary

OR: I would like to nominate \_\_\_\_\_ for the following office:

\_\_\_President    \_\_\_Vice President    \_\_\_Secretary

Nominee's Name (Yours if self-nominating): \_\_\_\_\_

Company: \_\_\_\_\_

Title: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

When did nominee (or you) join this Chapter? \_\_\_\_\_

If you are nominating yourself, complete all questions below except 3(a). If you are nominating someone else, complete questions 1, 2 and 3(a).

1. What EWGA leadership positions has nominee (have you) held?
  
2. What leadership positions has nominee (have you) held in other professional or non-professional organizations?
  
3. Using the back of this page or a separate sheet of paper, please tell us
  - a. Why you feel the candidate you nominate should be considered for this position
  
  - b. Why you feel you should be considered as a candidate for this position
  
4. What ideas or goals you have to move our Chapter forward

**Return no later than August 15, 2010: [Leadership@ewgaseattle.org](mailto:Leadership@ewgaseattle.org)**